

**Policy Title:** Draft Reduced Price Lunch Policy

**Date Created:** September 17, 2008

**Review Date:**

**Policy Number:** Bus-1

**Body of Origin:** Business Office

**Review Authority:** Business Manager, Administrator

**Purpose:** To ensure that all students have access to the TRWS hot lunch program, regardless of family income.

**Policy Details:** Application for reduced price lunch must be completely filled out and submitted to TRWS office. Price for lunch will be determined at that time for future lunches – price will not be retroactive. A new form must be submitted each school year. Forms will be filed in the family financial file, which is kept in the business office.

Determination of the cost for lunch will be made using the federal Income Eligibility Guidelines for the current school year. The information about current income guidelines is available at the USDA Food and Nutrition Service website listed below.

[www.fns.usda.gov/cnd/governance/notices/iegs/iegs.htm](http://www.fns.usda.gov/cnd/governance/notices/iegs/iegs.htm)

Cost will be determined as follows:

If family income is at or below the free meal guideline the cost per lunch will be \$1.00

If family income is less than reduced guideline, but more than the free guideline, cost of lunch will be pro-rated. See procedure for determination of reduced price hot lunch for details.

**Links to Procedures:** Reduced Price Hot Lunch Procedure (Bus.-a)