

**Policy Title:** Draft Parent Association Duties of Officers Policy

**Date Created:** 3/4/09

**Review Date:**

**Policy Number:** PA-1

**Body of Origin:** Parent Association

**Review Authority:** Parent Association

**Policy Details:**

The Parent Association Officers are class parents and have the following duties:

1. Facilitate communication between parents within the class and the faculty or Parent Association.
2. Solicit volunteers for Parent Association or Parent Association-assisted activities within the school community.
3. Attend officer meetings.

**Related Policies and References:**

Parent Association Elections Policy (PA-2), Parent Association Meeting Policy (PA-3)