

Policy Title: Draft Employee Tuition Remission Policy

Date Created: 5-2009

Review Date:

Policy Number: Bus-7

Body of Origin: Faculty, Finance Committee

Review Authority: Council, Finance Committee

Purpose: To enable staff of the school (to include the Little Lights Childcare Program) to send their children at a free or reduced rate of tuition to Three Rivers Waldorf School as an employee benefit of employment.

Policy Details:

Tuition Remission will be provided to all full-time salaried employees of the school at the rate of tuition for 1.5 children.

Staff members working in .5 or greater full-time equivalent (FTE) status will receive a tuition remission benefit equal to their FTE status, for example: an employee working .75 FTE will receive a tuition remission benefit of .75% or .75 % of the full cost of tuition.

The benefit begins with the oldest child in the school and works down in age for all children in the family eligible to attend Three Rivers Waldorf School and its programs (to include the Little Lights Childcare Program).

This benefit only applies to the cost of tuition.

No deposit fee will be required for tuition remission students or for reenrolling tuition remission students, but registration fees, and supply fees will be paid by the employee for their child/children.

The goal of the Finance Committ and Faculty is to increase the tuition remission benefit by .5 remission per child in the coming fiscal year if financially feasible for the school's budget.

Related Policies and References: Tuition Adjustment Policy (Bus-3), Sibling Discount Policy (Bus-2), Payment Plan Policy (Bus-6) Order of Business Office Discounts Policy (Bus-4)